

## Appendix A : Process of Corrective Action & Preventive Action

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mage (Yes/No,What's damage,Claim expense) ment (Yes/No,brief of req.,Comply/Non comply) It (Yes/No,brief of req.,Comply/Non comply) nunity complaint (Yes/No,breif) (se/No,Who,How,Day loss) % Alcohol (if any)	<ol> <li>Corrective Action Request Form (On Web App.)</li> <li>Preventive Action Request Form (On Web App.)</li> </ol>
	<ol> <li>Corrective Action Report Form (On Web App.)</li> <li>Preventive Action Report Form (On Web App.)</li> </ol>