

Part 7 – Preventive Food Defense Procedures

- **Secure Employee/Visitor Procedures (60 pts.)**
- **Secure Facility Procedures (120 pts.)**
- **180 Total Points Possible**

7-1 Preventative Food Defense Procedures

Areas where strategies should be developed to reduce risks and a person is designated to oversee it. These areas include:

- Visitor protocols
- Building security
- Employee hiring
- Product security and integrity
- Visual vigilance
- FDA Registration

CIRULI BROTHERS
Sign-In Sheet & Visitor's Log

Notice to All Visitors (Drivers / Inspectors / Guests): Entering Ciruli Brothers' Facilities:
By signing the visitor's log below you agree to comply with Ciruli Brothers' rules regarding personal hygiene, health and occupational safety. All food safety and security rules must be abided by at ALL times. If for any reason you cannot comply with our requirements, please notify the Food Safety Manager or Dispatch Office immediately.

At the time of your visit, you must sign in and out of the facility. If you are a driver, please list all drivers in the vehicle. If you are a visitor, please list all visitors in the vehicle. If you are a driver, please list all drivers in the vehicle. If you are a visitor, please list all visitors in the vehicle.

| Date: | Name (Please Print): | Company Name: | Purpose of Visit: (Visit / Pick Up / Drop Off) | Ch-In Time: | Ch-Out Time: | Badge #: | Drivers please list all: |
|-------|----------------------|---------------|--|-------------|--------------|----------|--------------------------|
| 8/24 | Dan Cogan | Cogan's | Feed | 7:00 | 7:00 | | |
| 8/24 | Eli | Cogan's | Feed | 10:13 | 10:13 | | |
| 8/24 | Suzie | Cogan's | Feed | 2:40 | | | |
| 8/24 | Mike | Cogan's | Feed | 12:10 | | | |
| 8/24 | Eli | Cogan's | Feed | 12:10 | | | |
| 8/24 | Harsh | Squad | Feed | 11:10 | | | |
| 8/24 | Harsh | USDA | mangos | 10:10 | 11:15 #3 | | |
| 8/24 | Joe Bauman | USDA | mangos | 10:10 | 11:15 #1 | | |



5 Points [Document: Food Safety Program](#)

7-2 Preventive Food Defense Procedures

A food defense training has been provided to all employees.

Some specific suggestions include:

- Develop a SOP for employee hiring
- Provide a badge system for employee identification



5 Points [Document: Food Safety Program](#) & [Worker Training Log](#)

7-3 Preventive Food Defense Procedures

Employees are aware of whom in management they should contact about potential security problems/issues.

Manage building security by:

- Lock all buildings when not in use
- Secure all agricultural chemicals and verify inventory on a scheduled basis.
- Restrict access to keys
- Use fencing, cameras, and surveillance, as necessary



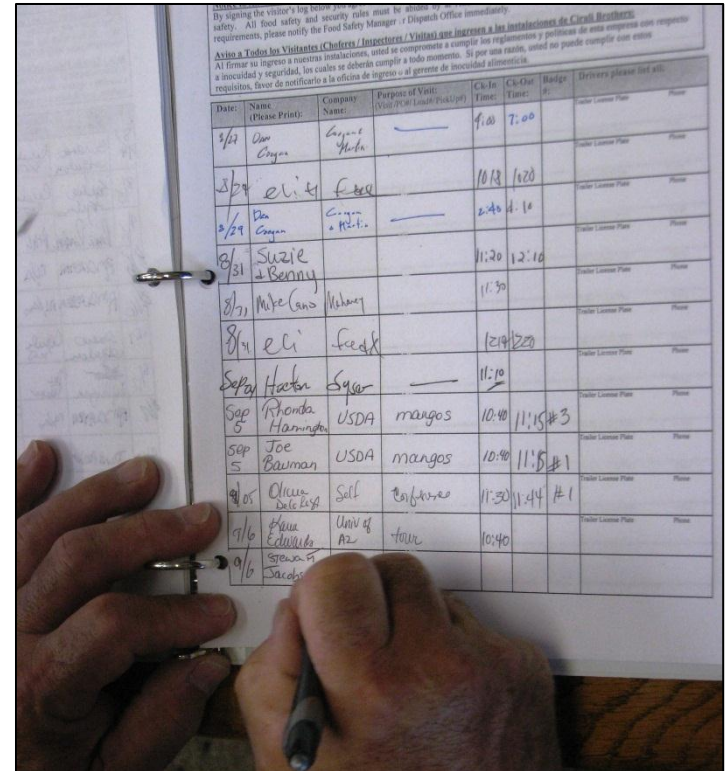
5 Points

7-4 Preventive Food Defense Procedures

Visitors are required to check in and out, when entering/leaving the facility.

This strategy might include:

- A central check-in location for visitors
- Maintaining a visitor's log
- Accompanying all visitors at all times
- Posting signs directing visitors to appropriate locations



5 Points [Document: Visitor Sign in Sheet](#)

7-5 Preventive Food Defense Procedures

The purpose for the visitation to site is verified before granting admittance



5 Points Document: [Visitor Sign in Sheet](#)

7-6 Preventive Food Defense Procedures

Accompanying all visitors at all times.
Visitors are prohibited from the
packing/storage areas unless
accompanied by an employee.



5 Points [Document: Visitor Sign in Sheet](#)

7-7 Preventive Food Defense Procedures

Employee and visitor vehicles, to and from the site are subject to inspection.



5 Points [Document: Visitor Sign in Sheet](#)

7-8 Preventive Food Defense Procedures

Parked vehicles display a decal or placard issued by the facility

EXPIRES PASS NO.

.....
(Arabic)


TEMPORARY VEHICLE PASS

| NAME | PLANT | PHONE | LOCATION | DATE ISSUED |
|--|-------|-------|----------|---------------------|
| PLACE EMPLOYEE'S Stamp or Signature | | | | ISSUED BY |
| VEHICLE DESCRIPTION (Make, Model, Year, Color, etc.) | | | | LICENSE NO. & STATE |

1. Display this pass in lower left corner of windshield.
2. Observe speed limit signs as posted.
3. Park in authorized spaces only.
4. All vehicles subject to inspection.

THIS PASS MUST BE RETURNED TO THE ISSUING ACTIVITY IN PERSON FOR CANCELLATION ON OR BEFORE EXPIRATION.

IMP. C&M, 101219 (11-18) 11/14/14-006-0107

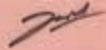
 Persatuan Pendidikan Jalan Kawasari 3 Padang, Selangor

SECURITY PASS

SPECIALLY FOR:

TADIKA ABC
2011

VALID TIME: 7am to 7pm, Mon - Sat Only
SERIAL NO: ABC001



5 Points

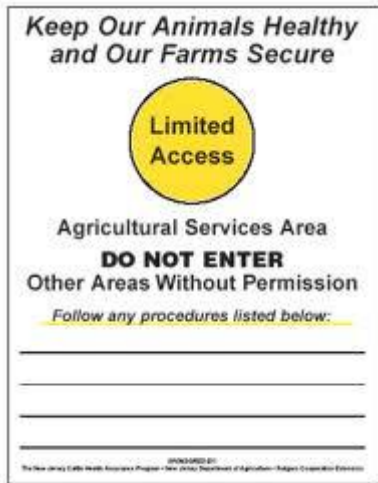
7-9 Preventive Food Defense Procedures

Staff is prohibited from bringing personal items into the handling or storage areas.



5 Points

7-10 Preventive Food Defense Procedures



**Control access to your product.
Limit access to product storage
areas to only those individuals
who require access to do their
jobs**

5 Points

7-11 Preventive Food Defense Procedures

Management is aware of employees on the premises, and the area they are assigned to



5 Points

7-12 Preventive Food Defense Procedures

A system of positive identification of employees has been established and is enforced



5 Points

7-13 Preventive Food Defense Procedures

Uniforms, name tags, or identification badges are collected from employees prior to the termination of employment



5 Points

7-14 Preventive Food Defense Procedures

The mailroom is located away from the packing/storage facilities



5 Points

7-15 Preventive Food Defense Procedures

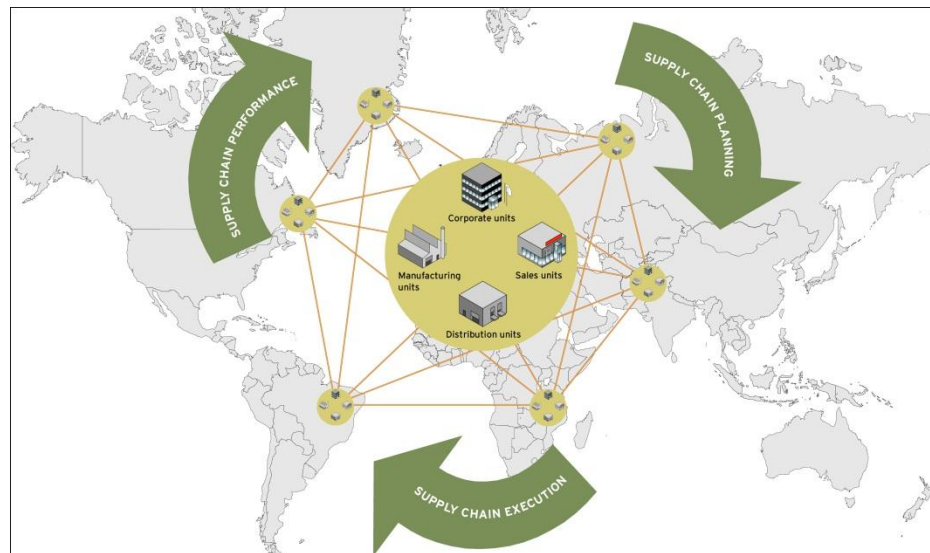
Computer access is restricted to specific personnel



5 Points

7-16 Preventive Food Defense Procedures

A system of traceability of computer transactions has been established



5 Points

7-17 Preventive Food Defense Procedures

A minimum level of background checks established for all employees



5 Points

7-18 Preventive Food Defense Procedures



Routine security checks of the premises are performed for signs of tampering, criminal or terrorist action



5 Points [Document: Secure Facility Procedures](#)

7-19 Preventive Food Defense Procedures

Perimeter of facility is secured by fencing or other deterrent



5 Points

7-20 Preventive Food Defense Procedures

Checklists are used to verify the security of doors and windows

| File View Find | |
|---------------------------------|-------------------------------------|
| Family/Species | Indiana |
| V Hirundinidae | |
| Swallow, Tree | <input checked="" type="checkbox"/> |
| Swallow, Violet-green | <input type="checkbox"/> |
| Martin, Purple | <input checked="" type="checkbox"/> |
| Martin, Sinaloa | <input type="checkbox"/> |
| Swallow, Northern Rough-winged | <input checked="" type="checkbox"/> |
| Swallow, Ridgway's Rough-winged | <input type="checkbox"/> |
| Swallow, Barn | <input type="checkbox"/> |
| Swallow, Cliff | <input type="checkbox"/> |
| Swallow, Cave | <input type="checkbox"/> |
| V Regulidae | |
| Kinglet, Ruby-crowned | <input type="checkbox"/> |
| Kinglet, Golden-crowned | <input type="checkbox"/> |
| V Alaudidae | |
| Lark, Horned | <input type="checkbox"/> |
| V Passeridae | |
| Sparrow, House | <input type="checkbox"/> |
| Pipit, Red-throated | <input type="checkbox"/> |
| Pipit, Water | <input type="checkbox"/> |



5 Points [Document: Secure Facility Procedure](#)

7-21 Preventive Food Defense Procedures

All keys to the establishment are accounted for



5 Points [Document: Secure Facility Procedure](#)

7-22 Preventive Food Defense Procedures

The facility has an emergency lighting system



5 Points

7-23 Preventive Food Defense Procedures

The facility is enclosed



5 Points

7-24 Preventive Food Defense Procedures

Storage or vehicles/containers/trailers/railcars that are not being used are kept locked



5 Points

7-25 Preventive Food Defense Procedures

Delivery schedules have been established



5 Points

7-26 Preventive Food Defense Procedures

The off-loading of incoming materials is supervised



5 Points

7-27 Preventive Food Defense Procedures

The organization has an established policy for rejecting deliveries



5 Points [Document: Secure Facility Procedure](#)

7-28 Preventive Food Defense Procedures

Unauthorized deliveries are not accepted



Sorry Sir but I cannot accept
An unauthorized delivery!

5 Points [Document: Secure Facility Procedure](#)

7-29 Preventive Food Defense Procedures

The company does not accept returned (empty) containers for packing of product unless they are sanitized containers intended for reuse



5 Points [Document: Secure Facility Procedure](#)

7-30 Preventive Food Defense Procedures

Inspect product returned to the facility for tampering



5 Points **Document:** [Secure Facility Procedure](#)

7-31 Preventive Food Defense Procedures

The company has identified the individual(s) with at least one backup, who are responsible for recalling the product



| | | | |
|-------|-------------------------------------|---------------|-----------------------|
| 73617 | LETTUCE CHOP W/50% ROMAINE 4/2.5# | 4/2.5 lb bags | 05/11/2010 and before |
| 73620 | LETTUCE CHOP W/50% ROMAINE 5/4# | 5/4 lb bags | 05/11/2010 and before |
| 73621 | LETTUCE CHOP W/ ROMAINE 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73622 | LETTUCE CHOP W/50% ROMAINE 5/4# | 5/4 lb bags | 05/11/2010 and before |
| 73843 | SALAD ALL AMERICAN LETTUCE 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73844 | SALAD SUPERIOR BLEND 2/5# | 2/5 lb bags | 05/11/2010 and before |
| 73847 | SALAD MIX W/ROMAINE 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73849 | SALAD CALIFORNIA BLEND 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73850 | SALAD MIX CHARHOUSE 4/2.5# | 4/2.5 lb bags | 05/11/2010 and before |
| 73856 | SALAD ALL AMERICAN LETTUCE 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73857 | SALAD ALL AMERICAN LETTUCE 1/5# | 1/5 lb bag | 05/11/2010 and before |
| 73861 | Salad Mix w/Romaine LCR 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73862 | SALAD MIX SIGNATURE 4/2.5# | 4/2.5 lb bags | 05/11/2010 and before |
| 73863 | SALAD MIX W/ 50% ROMAINE 4/5# | 4/5 lb bags | 05/11/2010 and before |
| 73864 | SALAD MIX W/ 50% ROMAINE 1/5# | 1/5 lb bag | 05/11/2010 and before |
| 74033 | ROMAINE CHOP 6/2# | 6/2 lb bags | 05/11/2010 and before |
| 74034 | Romaine Chop 4/2.5# | 4/2.5 lb bags | 05/11/2010 and before |
| 74035 | Romaine Chop 2/2.5# | 2/2.5 lb bags | 05/11/2010 and before |
| 74036 | Romaine Chop 6/2# | | |
| 74037 | ROMAINE SHRED 1/4" x 2" 6/2# | | |
| 74874 | KIT GARDEN SALAD SMALL BOWLS 5# | | |
| 74875 | KIT CHEF SALAD SMALL BOWLS 5.5# | | |
| 74876 | KIT CHICKEN CAESAR SMALL BOWLS 4.5# | | |



5 Points [Document: Secure Facility Procedure](#)

7-32 Preventive Food Defense Procedures

The operation has performed a “mock recall” that was proven to be effective.

Company
Policy for
Performing
A
Mock Recall



5 Points [Document: Secure Facility Procedure](#)

7-33 Preventive Food Defense Procedures

Product imported from outside the US is segregated from domestic product



Domestic

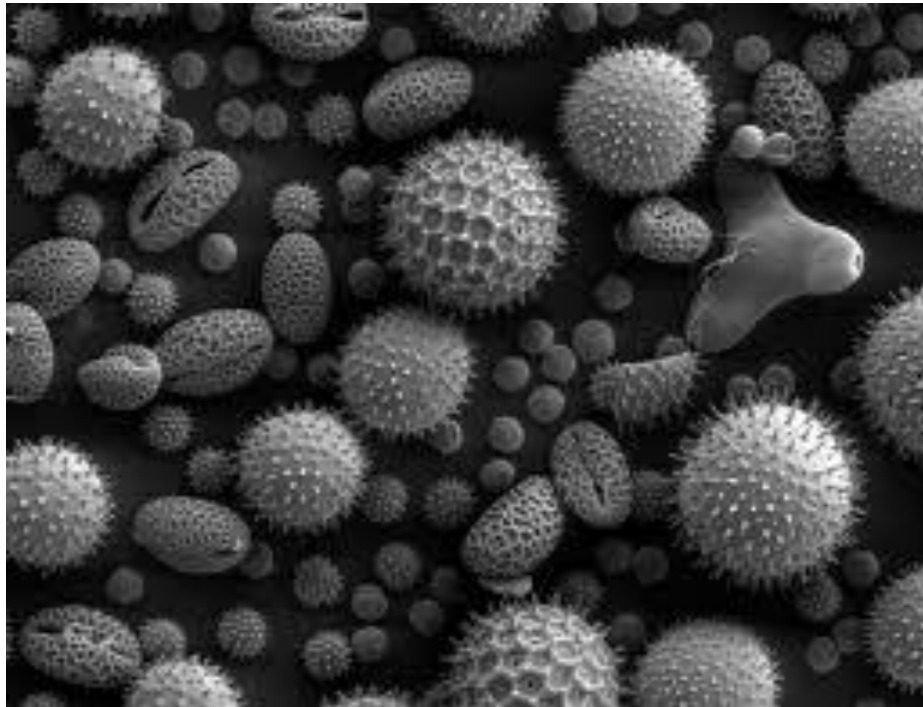


Imported

5 Points [Document: Traceability Program](#)

7-34 Preventive Food Defense Procedures

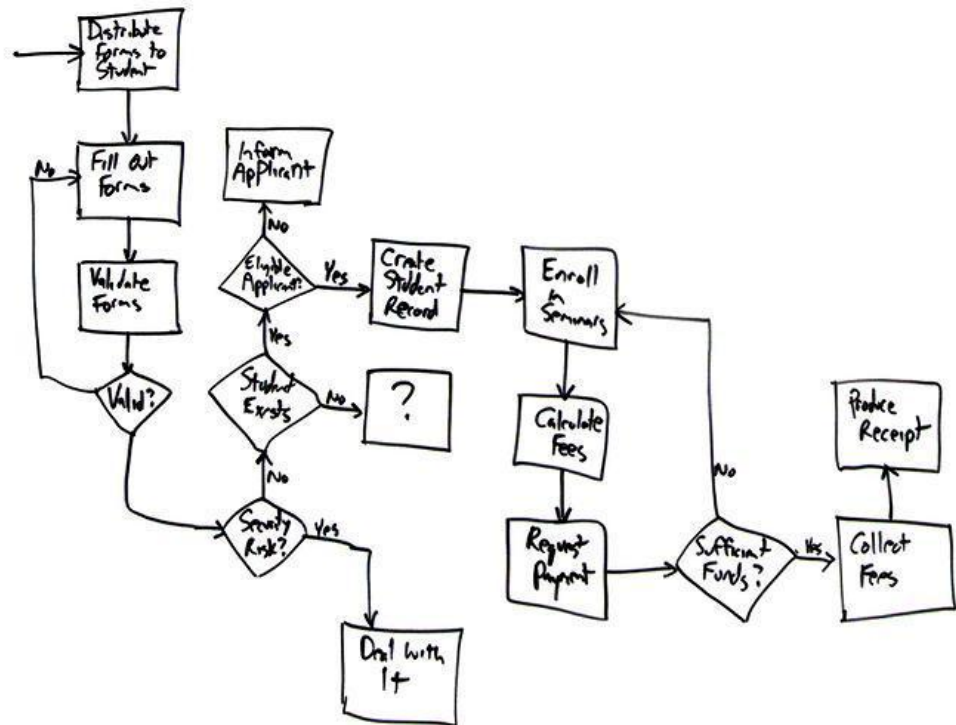
If allergens are handled by the facility, they are segregated from products to avoid cross contamination. Peanuts are a good example of this



5 Points [Document: Secure Facility Procedure](#)

7-35 Preventive Food Defense Procedures

Floor plans, product flow plans, and/or segregation charts are available



5 Points [Document: Secure Facility Procedure](#)

7-36 Preventive Food Defense Procedures

The organization has registered with the FDA



Search Registration Database [Help](#) | [Download Files](#) | [More About Registration](#)

Establishment Name

Establishment Registration Number

Owner/Operator Number

Sort by

For full-text search, select [Go To Simple Search](#) button

10

5 Points [Document: Secure Facility Procedure](#)