

# ECR COVER SHEET

**Information by:** \_\_\_\_\_ **Issue Date :** 17-Feb-2011 **Customer/Supplier:** \_\_\_\_\_ **Doc.No. :** \_\_\_\_\_

..... person Received date of ECR from customer: \_\_\_\_\_ Quality Engineering Received Date of ECR from DCC : \_\_\_\_\_  
 (Quality Engineering will review and respond for the ECR within 10 working days after received ECR from Customer)

**Detail of Change:** TSE repair tooling to spec. **Part Name :** \_\_\_\_\_ **ECR No./ Rev.No. (For QE) :** QAE-ECR-Feb-2011-06  
 ( see attachment) **Part Code :** DE61-00866A **Effective date:** 17-Feb-2011

**ECR affect to:**

No.	Document / Equipment Item	Update Require	In-Charge (Name)	Due date	Actual date	Remark / Detail / Key Point
<b>Marketing/Delivery:</b>						
1	Drawing Part	14-Feb-11		14-Feb-11	14-Feb-11	QA/QE is received diferent point but not yet DWG.
2	Drawing Mold	12-Feb-11		14-Feb-11	No	
3	Special Tag	None				
4	Quotation Information	12-Feb-11		12-Feb-11	Done	
5	Delivery Part (Mass Prod')	12-Feb-11		17-Feb-11	No	
6	Approved Part Report	15-Feb-11		15-Feb-11	No	
7	Packing Requirement	None				
<b>QC/QA :</b>						
8	Engineering Specification & Tolerances	12-Feb-11		15-Feb-11	Pending	
9	Working Plan	None				
10	Request Machine	None				
11	QC Inspection Standard	15-Feb-11		15-Feb-11	Pending	
12	QC Inspection Data	15-Feb-11		15-Feb-11	Pending	
13	Work Instruction	15-Feb-11		15-Feb-11	Pending	
14	New Part Report	15-Feb-11		15-Feb-11	Pending	
15	New Mold Trial Information	14-Feb-11		15-Feb-11	Pending	After trial was reject part, send mold modify
16	New Equipment Working Plan	None				
17	New Equipment Check List/ Test Equipment Ceck List	None				
18	Sample Testing Data	14-Feb-11		15-Feb-11	Pending	
19	Packing Style	None				
20	Sample Part Delivery Report	14-Feb-11		15-Feb-11	Pending	
21	Approved Part Report	15-Feb-11		15-Feb-11	No	
22	PPAP Package	None				
23	Re-Submit PPAP File to Customer	None				
<b>Planning:</b>						
24	Production Schedule (for ECR)	None				
25	Inventory (Work Inprocess,FG)	None				
<b>Purchase:</b>						
26	ECR (Engineering Change Request)	None				
27	New Material / New Supplier	None				
28	Inventory (Mat./Sub-Mat./Part)	None				
<b>Quality Engineer:</b>						
29	Statistical Process Control is used on similar Products	None				
30	MSA-Bias Study	None				
31	MSA-Linearity Study	None				
32	Gage R&R	None				
33	Cp, Cpk, Pp, Ppk	None				
<b>APQP Team: QE, PD, QA, MT</b>						
34	Process Flow Chart	None				
35	Floor Plan	None				
36	Floor Plan Check List	None				
37	PFMEA	None				
38	PFMEA Check List	None				
39	Control Plan	None				
40	Control Plan Check List	None				
41	Mistake Proofing & Pokayoke	None				

Addition Note:	Set Meeting	When	Time	Location	Signature by	Remark:
	First Meeting	12-Feb-11	9.00-11.00	Meeting room		
	Second Meeting					

**Distribute to: QA / Production / Marketing / Planning / Purchase / Mold & Tool Maintenance**

**Verification:** (After PPAP Package Completed and record date of PSW Approved) **APQP Team Sign-Off:** Closed date when customer sign approved PSW and no inventory.  
 Verify by: \_\_\_\_\_ Date: \_\_\_\_\_  
 QE/QA \_\_\_\_\_ QMR \_\_\_\_\_ MKT \_\_\_\_\_ PC \_\_\_\_\_  
 PD \_\_\_\_\_ PU \_\_\_\_\_ MF \_\_\_\_\_ MT \_\_\_\_\_  
 Closed date: \_\_\_\_\_